

ADA PUBLIC LIBRARY BOARD OF TRUSTEES

September 16, 2025 – 8:03 A.M.

The Ada Public Library Board of Trustees met in regular session on Tuesday, September 16, 2025 at 8:03 a.m.

Roll Call: Bethany Spieth, present; Ann Donnelly Hamilton, present; Jenny Gargac, present; Brandon Fauber, present; Robert Alexander, present; Melanie Weaver, present; Aaron Morford, present.

MINUTES: The minutes of the August 26, 2025 regular meeting were presented. Brandon Fauber moved, seconded by Melanie Weaver to accept the regular meeting minutes. Roll call: All yea. Motion carried.

FISCAL OFFICER REPORTS:

A. The Fiscal Officer presented the August 2025 Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A).

After discussion, Brandon Fauber moved, seconded by Rob Alexander to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

B. Supplemental Budget Appropriation for 2025 year. **2003-110-451. Stambaugh Youth Fund Administrative Supplies.** *Increase budget by \$600. (New budget = \$4,600). *Less contracted services utilized this year than budgeted and more supplies (for example, prizes, supplies for activities).* Resolution No. 5-2025

After discussion, Rob Alexander moved, seconded by Ann Donnelly Hamilton to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

NEW BUSINESS:

A. RESOLUTION ACCEPTING 2026 AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION (AS ATTACHED). Resolution No. 6-2025

After discussion, Brandon Fauber moved, seconded by Ann Donnelly Hamilton to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

B. The Board discussed the Notice and Decision of the Hardin County Commission's letter presented

DIRECTOR'S REPORT: (see attachment B)

The Director reviewed the community outreach/programs and monthly updates. Discussion was held regarding the August programs and the possibility of offering pilates and yoga classes. The Board directed the Director to review the policies for these services and classes. Other issues

discussed include Harvest and Herb festival, Ada Kiwanis final meeting, and a cybersecurity policy is needed.

Building issues discussed include Imaginative Play Space renovations, obtaining a dumpster, literacy stations, and carpet cleaning.

The Director discussed an updated staffing plan. President Fauber reviewed the meeting with the Fiscal Officer and Director including estimates for hiring a full-time position versus a part-time position. The discussion led to dialogue with strategic plan, employee responsibilities, and technology support.

Aaron Morford left the meeting at 9:39am.

The Board asked the Director to move forward with his proposed staffing plan.

CORRESPONDENCE: None noted

PUBLIC COMMENT: None noted

NEW BUSINESS: None noted.

BOARD COMMENT:

The next regular board meeting is scheduled for **Tuesday, October 21 at 8:00am.**

At 9:53am., Brandon Fauber declared the meeting adjourned.



President



Secretary