

## ADA PUBLIC LIBRARY BOARD OF TRUSTEES

### November 18, 2025 – 8:04 A.M.

The Ada Public Library Board of Trustees met in regular session on Tuesday, November 18, 2025 at 8:03 a.m.

Roll Call: Bethany Spieth, present; Ann Donnelly Hamilton, present; Jenny Gargac, present; Brandon Fauber, present; Robert Alexander, present; Melanie Weaver, present; Aaron Morford, absent.

**MINUTES:** The minutes of the October 21, 2025 regular meeting were presented. Rob Alexander moved, seconded by Brandon Fauber to accept the regular meeting minutes. Roll call: All yea. Motion carried.

#### FISCAL OFFICER REPORTS:

The Fiscal Officer presented the October 2025 Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A).

After discussion, Brandon Fauber moved, seconded by Rob Alexander to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

The Fiscal Officer reported on the following items:

1. A new electric service agreement was issued and signed on November 10, 2025. Delivery term begins December 2025 and ends December 2029. The price per kWh is \$0.07002. Broker Consultant: Aspen Energy (Chris Jones). Supplier: Dynegy Energy Services East, LLC. The estimated savings is \$213/year.
2. Year-End UAN training on Wed. Dec. 3 in Columbus.

**CORRESPONDENCE:** The Director received a donation and card from a patron that lives in Florida. Ruby Hilton thanked the library for the assistance she received.

#### DIRECTOR'S REPORT: (see attachment B)

The Director reviewed the community outreach/programs and monthly updates. The updates included reading to the schools, the preschool annual visit, updates to the STEAM days. Merry on Main is scheduled for Saturday, December 13.

**Building:** For the building issues, the Director reported that the Play Space renovations are complete. Other updates included a water leak, a roof inspection for leaks, and a vapor barrier installed in the crawl space.

**Staffing:** The Director announced that Stephanie VanAtta resigned as of November 19. The Board thanked Stephanie for her service and wishes her well in her new endeavors.

Max Gauthier has been promoted to full-time as of November 24, 2025. In accordance with the Library policy and at the discretion of the Trustees, Rob Alexander moved, seconded by Jenny Gargac to approve **1 week of vacation** for Max, beginning January 1, 2026. Roll call: All yea. Motion carried.

**NEW BUSINESS:**

1. The Director mentioned that with the new renovation, there is Metal Shelving should be removed from inventory. Melanie Weaver moved, seconded by Ann Donnelly Hamilton to remove Tag #'s 000441 and 000457 from inventory. Roll call: All yea. Motion carried.
2. The Director reviewed a quote for new storage bookcases to be placed near the youth activity center.

**PUBLIC COMMENT:** None noted

**BOARD COMMENT:**

President Fauber asked the Board to finalize the Director and Fiscal Officer's evaluation and send to him.

The Board thanked the Friends of the Ada Public Library for the current book giveaway, the pizza for the Halloween party, and the donation to the youth activity. The Friends group is also looking at a possible library grant.

The next regular board meeting is scheduled for **Tuesday, December 9 at 8:00am. The December meeting is a change in the schedule.**

At 8:55am., Brandon Fauber declared the meeting adjourned.

  
President

  
Secretary