

ADA PUBLIC LIBRARY BOARD OF TRUSTEES

December 17, 2024 – 8:31 A.M.

The Ada Public Library Board of Trustees met in regular session on Tuesday, December 17, 2024 at 8:31 a.m.

Roll Call: Bethany Spieth, present; Ann Donnelly Hamilton, present; Jenny Gargac, present; Brandon Fauber present; Robert Alexander, present; Melanie Weaver, present; Aaron Morford, absent.

The minutes of the November 19, 2024 Regular Meeting was approved by the Board.

FISCAL OFFICER REPORTS:

The Fiscal Officer presented the November Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A).

After discussion, Brandon Fauber moved, seconded by Robert Alexander to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

NEW BUSINESS:

STAFF BONUS GROSS \$160 BONUS:

Jenny Gargac moved and Melanie Weaver seconded to approve a one-time \$160 gross bonus to each library employee before December 30, 2024. Roll call: All yea. Motion Carried.

EXECUTIVE SESSION. Motion made may by Brandon Fauber and seconded by Melanie Weaver to adjourn into executive session at 9:09a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing. All voted yes on the roll call vote.

Ann Donnelly Hamilton left the meeting at 9:50am.

EXECUTIVE SESSION. Motion was made by Brandon Fauber and seconded by Melanie Weaver to come out of executive session at 9:56am. All voted yes on the roll call vote.

The Board discussed staff evaluations. Brandon Fauber moved that the 2025 salary increases be as follows: For employees who receive a ranking between 2.5 - 3.4 on their end-of-year evaluation, a salary increase of 2.7% (base). For employees who receive a ranking between 3.5 – 4.4 on their end-of-year evaluation, a salary increase of 3.7% (high merit). For employees who receive a ranking between 4.5 - 5 on their end-of-year evaluation, a salary increase of 5% (outstanding). This increase will begin on the January 10, 2025 paycheck and excludes all employees hired during the calendar year 2024. Melanie Weaver seconded. The Roll Call vote was follows: All voted yes on the roll call vote.

BOARD CONTRIBUTIONS TO SALARIED EMPLOYEES' HSA ACCOUNT. After discussion a motion was made by Brandon Fauber and seconded by Robert Alexander to approve a \$1,500 contribution to Rhett Grant's HSA account to offset the cost of the high deductible health insurance plans. Roll call: All yea. Motion Carried.

2025 TEMPORARY APPROPRIATIONS RESOLUTION:

Jenny Gargac moved to adopt the following Resolution:

WHEREAS a permanent Appropriations Resolution is not required to be filed until April 1, and, WHEREAS Section 5705.38 of the Ohio Revised Code provides that a temporary appropriations measure may be used until the Permanent Appropriations Resolution can be file,

Now therefore, be it

RESOLVED that the Ada Public Library Board of Trustees adopted a Temporary Appropriation Resolution for 2025 funds as the following:

GENERAL FUND

Salaries	185,000
Benefits	65,000
Purchased Services	60,000
Library Materials	50,000
Supplies	7,000
Capital Outlay	5,000
TOTAL	<u>372,000</u>

A. STAMBAUGH TRUST FUND

Library Materials	5,000
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A. STAMBAUGH YOUTH FUND

Purchased Services	2,000
Supplies	5,000
TOTAL	<u>7,000</u>

MEMORIAL FUND

Library Materials	2,500
Capital Outlay	2,000
TOTAL	<u>4,500</u>

GUIDING OHIO ONLINE FUND

Purchased Services	30,000
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STAMBAUGH GRAVE FUND

Supplies

100

Brandon Fauber seconded the motion to adopt this Resolution. Roll call: All yea. Motion carried.

CORRESPONDENCE: None noted

DIRECTOR'S REPORT: (see attachment B)

The Board held a discussion about community outreach/programs and monthly updates. Discussion was held regarding the increased circulation numbers, including teen numbers. The Board asked the Director to report and present the 2025 library goals at the January board meeting.

PUBLIC COMMENT. None.

BOARD COMMENT. The Board recognizes another great year for the library, including circulation numbers, teen programming, other programming, and donations to the library.

At 10:20am., Brandon Fauber declared the meeting adjourned.



President

Secretary