

**ADA PUBLIC LIBRARY BOARD OF TRUSTEES
November 16, 2020 – 9:00 A.M.**

The Ada Public Library Board of Trustees met in regular session on Monday, November 16, 2020 at 9:00 a.m. via Google Meetings.

Roll Call: Erin Chrissobolis, present; Connie Fleming present; Steve Johnson, absent; Jamie Wills, present; Noah Ristau, present; Bethany Spieth, present; Ann Donnelly Hamilton, present.

The minutes of the October 19, 2020 Regular Monthly Meeting were approved by the Board with corrections.

FISCAL OFFICER REPORTS:

- A. The Fiscal Officer presented the Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A).
- B. The Fiscal Offer also reported the following:
 - PLF revenue for November was \$17,896.91 from Hardin County and \$721.91 from Hancock County.

After discussion, Bethany Spieth moved, seconded by Connie Fleming to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

CORRESPONDENCE: Natalie Walton submitted a letter requesting maternity leave. The Board commented that maternity leave will be granted in accordance with Board policy.

DIRECTOR'S REPORT from Rhett Grant (see attachment B).

COMMITTEE REPORTS:

Steve Johnson – Chairperson—Building & Grounds. **Nothing to report.**

Connie Fleming – Chairperson—Audit/Finance/Investment. **Nothing to report.**

Jamie Wills – Chairperson – Publicity-Library Relations/Services (includes Employee Recognition). **Nothing to report.**

Rhett Grant & Nancy Stauffer – Chairpersons – Records Commission. **Nothing to report.**

Noah Ristau– Chairperson - Personnel Committee. **Nothing to report.**

NEW BUSINESS:**STAFF INSERVICE DAY and NET \$50 BONUS:**

Connie Fleming moved and Bethany Spieth seconded that the annual staff in service day will be cancelled due to the COVID 19 pandemic and approved the distribution of a \$50.00 net bonus check to each library employee. Roll call: All yea. Motion Carried.

EXECUTIVE SESSION. Motion was made by Bethany Spieth and seconded by Noah Ristau to adjourn into executive session at 9:32 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing. Roll call: All yea. Motion Carried.

EXECUTIVE SESSION. Motion was made by Connie Fleming and seconded by Bethany Spieth to come out of executive session at 10:35. Roll call: All yea. Motion Carried.

2020 WAGE INCREASE AND WAGE LETTERS:

Noah Ristau moved and Bethany Spieth seconded that all staff wages be increased by 2% and that a letter be sent to all staff documenting their new wage rates. Roll call: All yea. Motion Carried. The Board also discussed changing to merit based raises in 2022.

The Board expressed concern about the rising number of coronavirus cases in Hardin County and the affect that could have on library services. Bethany Spieth commented that she felt the Board should consider returning to only curbside service if Hardin County moves from red to purple on the Governors coronavirus advisory map.

At 10:49 a.m., Bethany Spieth, declared the meeting adjourned.



President



Secretary