

ADA PUBLIC LIBRARY BOARD OF TRUSTEES

JULY 20, 2020 – 9:00A.M.

The Ada Public Library Board of Trustees met in regular session on July 20, 2020 via google meetings.

Roll Call: Erin (present), Connie (present), Steve (present), Jamie (present), Noah (present), Bethany (present), Ann (present)

The minutes of the June 15, 2020 regular monthly meeting were approved by the Board as previously distributed.

FISCAL OFFICER REPORTS: Reports were reviewed via Nancy's e-mailed report.

Questions: (Ann) Did the library apply for the CARES Act payroll protection plan? – (Rhett) No, but will investigate further as deadline is prior to August board meeting

After discussion, Connie Fleming moved, seconded by Erin Chrissobolis to accept the Fiscal Officer's report. Roll Call: All yea. Motion carried

CORRESPONDENCE: None

DIRECTOR'S REPORT: from Rhett Grant (see attachment)

- Book deliveries are being made
- 126 summer reading sign-ups have been received through 3rd week (Kenton currently at 150)

YOUTH SERVICES COORDINATOR'S REPORT: from Natalie Walton (see attachment)

COMMITTEE REPORTS:

Steve Johnson (Chairperson, Building & Grounds) – No Report

Connie Fleming (Chairperson, Audit & Finance) – The Fiscal Officer communicated that the audit is underway.

Jamie Wills (Chairperson, Publicity / Library Relations Services) – No Report

Rhett Grant & Nancy Stauffer (Chairpersons – Records Commission) – No Report

Noah Ristau (Chairperson – Personnel Committee (includes legislation) – Connie Fleming thanked committee for their hard work with COVID plans

NEW BUSINESS:

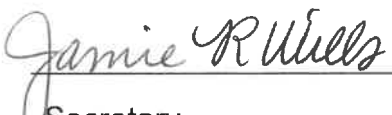
Opening Plan

- Setup appointment for books and computer
 - (Connie) Record who is present? / should we require patrons to wear gloves?
 - (Bethany) If appointments only, communication on how to set? Record purpose of appointment? (Rhett) – Will utilize Google calendars tool
 - (Ann) Temperature checks?
 - (Rhett) Start date for appointments tentatively Aug 3
 - (All) Plan if there is a positive test for employee or patron (Rhett) Contact Health Department
 - (Rhett) 10 person limit on appointments / 12 and under need adult supervision
 - (Bethany) Recommend documenting plan and making available to public (when official)
- (All) make soft / quiet start before widespread opening (Motion made by Connie / seconded by Bethany – All yea (Steve abstained))
- Masks required (or face coverings)
- Curbside service will continue upon establishing appointment component
- Other library actions
 - Alger is doing appointments
 - Kenton is doing soft opening / 30 minute time limit
 - Bluffton using Beanstalk

At 10:09 am, Bethany Spieth declared the meeting adjourned.



 President



 Secretary