

## ADA PUBLIC LIBRARY BOARD OF TRUSTEES December 19, 2022 – 10:06 A.M.

The Ada Public Library Board of Trustees met in regular session on Monday, November 21, 2022 at 10:06 a.m.

Roll Call: Connie Fleming, present; Bethany Spieth, present; Ann Donnelly Hamilton, present, Jenny Gargac, present, Brandon Fauber, present, Robert Alexander, present.

The minutes of the November 21, 2022 Regular Meeting was approved by the Board with corrections to the public comment section.

### FISCAL OFFICER REPORTS:

- A. The Fiscal Officer presented the Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A).
- B. PLF revenue for total for 2022 was 18% higher than 2021 and 13% higher than the original July 2021 estimate.

After discussion Brandon Fauber moved, seconded by Bethany Spieth to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

**CORRESPONDENCE:** none.

### DIRECTOR'S REPORT from Rhett (see attachment B).

The Board discussed that more advertising and social media posts are needed for the library programs and events. They also asked that the monthly newsletter be started up again. The Board discussed the status of books that have been challenged. Ann asked that complaint letters that were addressed to the Board be disturbed to all Board members. The Board complemented the Director on his handling of the challenged book situations.

### COMMITTEE REPORTS:

**(Open)** – Chairperson—Building & Grounds. **(see the Director's report/ Building Issues).**

**Connie Fleming** – Chairperson—Audit/Finance/Investment. **None.**

**(Open)** - Chairperson – Publicity-Library Relations/Services (includes Employee Recognition). **None.**

**Rhett Grant & Nancy Stauffer** – Chairpersons – Records Commission. **None.**

**(Open)** - Chairperson - Personnel Committee (includes legislation). **None.**

**NEW BUSINESS:**

**EXECUTIVE SESSION.** Motion made may by Bethany Spieth and seconded by Brandon Fauber to adjourn into executive session at 10:56 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing. All voted yes on the roll call vote.

**EXECUTIVE SESSION.** Motion was made by Connie Fleming and seconded by Bethany Spieth to come out of executive session at 11:12 a.m. All voted yes on the roll call vote.

**STAFF BONUS NET \$125 BONUS:**

Bethany Spieth moved and Jenny Gargac seconded to approve a one-time \$125 net bonus to each library employee in recognition the staffs' hardwork and dedication in dealing with the challenges of the year. Roll call: All yea. Motion Carried.

**BOARD CONTRIBUTIONS TO SALARIED EMPLOYEES' H S A ACCOUNTS.** After discussion a motion was made by Brandon Fauber and seconded by Ann Donnelly Hamilton to approve \$1,500.00 contributions to both Rhett Grant and Chloe Rieder's H S A accounts to offset the cost of the high deductible health insurance plans. Roll call: All yea. Motion Carried.

**2023 TEMPORARY APPROPRIATIONS RESOLUTION:**

Connie Fleming moved to adopt the following Resolution:

WHEREAS a permanent Appropriations Resolution is not required to be filed until April1, and, WHEREAS Section 5705.38 of the Ohio Revised Code provides that a temporary appropriations measure may be used until the Permanent Appropriations Resolution can be file, Now therefore, be it

RESOLVED that the Ada Public Library Board of Trustees adopted a Temporary Appropriation

Resolution for 2023 funds as the following:

**GENERAL FUND**

Salaries and Benefits	250,000
Purchased Services	60,000
Library Materials	50,000
Supplies	7,000
Capital Outlay	5,000
TOTAL	372,000

**A. STAMBAUGH TRUST FUND**

Library Materials	5,000
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**A. STAMBAUGH YOUTH FUND**

Purchased Services	2,000
Supplies	<u>5,000</u>
TOTAL	7,000

**MEMORIAL FUND**

Library Materials	2,500
Supplies	<u>2,000</u>
TOTAL	4,500

**GUIDING OHIO ONLINE FUND**

Purchased Services	30,000
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**STAMBAUGH GRAVE FUND**

Supplies	100
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Brandon Fauber seconded the motion to adopt this Resolution. Roll call: All yea. Motion carried.

**BOARD COMMENT.** The Board expressed their thanks to Connie Fleming for her 17 years of extraordinary service to the Ada Public Library.

**PUBLIC COMMENT.** None.

At 11:31 a.m., Bethany Spieth, declared the meeting adjourned.

  
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 President

  
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 Secretary