

ADA PUBLIC LIBRARY BOARD OF TRUSTEES
August 17, 2020 – 9:00 A.M.

The Ada Public Library Board of Trustees met in regular session on Monday, August 17, 2020 at 9:03 a.m. via Google Meetings.

Roll Call: Erin Chrissobolis, present; Connie Fleming present; Steve Johnson, present; Jamie Wills, present; Noah Ristau, present; Bethany Spieth, present; Ann Donnelly Hamilton, present.

The minutes of the July 20, 2020 Regular Monthly Meeting were approved by the Board as previously distributed.

FISCAL OFFICER REPORTS:

- A. The Fiscal Officer presented the Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A).
- B. The Fiscal Offer reported the PLF revenue for August was \$21,367.91 from Hardin County and \$851.18 from Hancock County. The August PLF distribution was 14.68% higher than the revised monthly estimate and the total year to date PLF distribution is 3.42% below pre-pandemic estimates.
- C. The Fiscal Officer also commented that the library is eligible for a \$25,000 CARES Act- Coronavirus Relief Fund grant. The Director will be completing the registration.

After discussion, Connie Fleming moved, seconded by Noah Ristau to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

CORRESPONDENCE: The Director commented that a letter had been received from Hardin County Budget Commission setting the annual budget commission meeting for August 24th at 9:00 a.m. The Director will attend the meeting.

DIRECTOR'S REPORT from Rhett Grant (see attachment B).

YOUTH SERVICES COORDINATOR'S REPORT from Walton. (see attachment C).

COMMITTEE REPORTS:

Steve Johnson – Chairperson—Building & Grounds. Steve and Rhett discussed that there is a leak around the cupola. The contractor will be charging the library for the materials needed to make the repairs but not labor fee.

Connie Fleming – Chairperson—Audit/Finance/Investment. The audit should be complete by August 31, 2020.

Jamie Wills – Chairperson – Publicity-Library Relations/Services (includes Employee Recognition). **Nothing to Report.**

Rhett Grant & Nancy Stauffer – Chairpersons – Records Commission. **Nothing to report.**

Noah Ristau– Chairperson - Personnel Committee (includes legislation). **Nothing to Report.**

NEW BUSINESS:

The Director and the Board discussed and concluded that the Library will continue with curbside service and in person library visits by appointment only.

At 9:42 a.m., Bethany Spieth, declared the meeting adjourned.



President



Secretary